

Carlos Benjamin

Production Assistant
Cell (646) 578-2825

Alt: (646) 600-4697

Email: go4carlos@gmail.com

Summary of Qualifications

- Computer savvy - knowledge of Mac and PC
- Able to multi-task and work quickly (and under pressure)
- Able to work long hours while maintaining sharpness and enthusiasm
- Good with paperwork (release forms, petty cash)
- Excellent driving record, have map/GPS

Production Experience

Feature	An American's Destiny	Director: Marvin Depont
Feature	Jew Of Malta	Director: Douglas Morse
Music Video	Afro House Hop	Director: Tom Concordia
Promo	Through The Wormhole	Director: Diana Deldeo
Short Film	Keys, Wallet, Phone	Director: Juliet Lashinsky
Short Film	Love Is Love	Director: Alexis Olivia-Ray
Student Film	Little White Lie	Director: Trayce Gardner
Student Film	High Maintenance	Director: Shawn Wines
Short Film	Story Behind The Still	Director: Victoria LeDega
Short Film	A Bitter Taste Of Magic	Director: Jay Carver

General PA Experience: Park cars & organize parking. Perform lock-ups. Assist 2nd AD with background extras. Make sure walkies are charged. Keep bathroom clean and wiped down. Keep everything looking neat & professional.

Craft Services / Catering Experience: Set up and maintain craft services. Order food & prep meals. Make sure everyone has water bottles. Stay on top of the trash cans & keep the set clean.

Office PA Experience: Schedule pick-ups, arrange transportation, assemble packets for casting agents, handle press releases, media kits and petty cash.

Art Department Experience: Assist set decorator with dressing the scene. Assist prop master, including driving U-Haul truck to transport props.

Electric & Grip Experience: Unload lights from truck. Tape down cables. Watch for tripping hazards. Wrap cables. Set up C-stands. Drive a two ton grip/electric truck.

Makeup & Wardrobe Experience: Assist wardrobe department with extras wardrobe. Ensure wardrobe & makeup continuity. Do basic make-up for actors.

Video & Sound Experience: Operate boom. Wrap cables. Hunt down loud sounds.

Camera Department Experience: Carry tripod and cases. Slate takes. Help with lenses.

Other Work Experience

SBP Talent: Fashion/Print/Runway Model 4/07 to Present

Bank of America Global Wealth: Financial Advisor 1/09 to 4/10